

**COUNTY COUNCIL OF FREDERICK COUNTY
WORKSHOP MINUTES
Tuesday, May 10, 2016**

Council Members Bud Otis, President; M.C. Keegan-Ayer, Vice-President; Tony Chmelik, Treasurer; Kirby Delauter, Jerry Donald, Jessica Fitzwater, and Billy Shreve were present for the workshop.

Also present were Ragen Cherney, Council Chief of Staff; Michael Chomel, County Attorney's Office; and Patti Morrow, Recording Secretary.

Council President Otis called the workshop to order at 4:30 p.m. in the first floor hearing room, Winchester Hall, 12 East Church Street, Frederick, Maryland.

The workshop began with a moment of silence followed by the Pledge of Allegiance.

**Changes and Amendments to Chapter 1-2, Article IV of Frederick County Code:
Fire and Rescue Services**

County staff present for this discussion were Chief Tom Owens, Fire and Rescue Services Division; Chief Chip Jewell, Volunteer Fire and Rescue Services Division; Mr. Eric Smothers, Frederick County Volunteer Fire and Rescue Association, Inc.; and Ms. Wendy Kearney, Office of the County Attorney.

For the benefit of the County Council, county staff provided information on the proposed changes to the County Code regarding Fire and Rescue Services.

No action was taken by the County Council at this time as this agenda item was for informational purposes.

County Council Rules of Procedure

The Council reviewed the Rules of Procedure and took action on the following amendments.

Boldface
Strikethrough

New language added to existing Rules of Procedure.
Language deleted from existing Rules of Procedure.

Amendment #1

Council Member Keegan-Ayer moved to delete Chapter 1, Section 1-5 - Council President and Vice President. Council Member Fitzwater seconded the motion that passed 4-3 with Council Members Chmelik, Delauter and Shreve opposed.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik		X	
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter		X	
At-large - Otis			
At-large - Shreve		X	
Presiding Officer - Otis	X		

Amendment #2

Council Member Fitzwater moved to approve the following change to Chapter 3, Section 3-2 - Distribution of Material. Council Member Keegan-Ayer seconded the motion that passed 4-2-1 with Council Members Delauter and Shreve opposed and Council Member Chmelik abstained.

Council members and/or staff ~~must~~ **should** submit bills and supporting documentation to the Council Chief of Staff and President no later than one week prior to the meeting. **Failure to do so may result in an item being pulled from the agenda.** The President will cause to be provided to Council members in electronic format all bills, resolutions, reports and motions that are to be discussed no later than five (5) calendar days proceeding the meeting.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik			X
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter		X	
At-large - Otis			
At-large - Shreve		X	
Presiding Officer - Otis	X		

Amendment #3

Council Member Chmelik moved to approve the following change to Chapter 3, Section 3-3 - Form of Bills and Amendments. Council Member Keegan Ayer seconded the motion that passed 7-0.

(b) A bill introduced on behalf of the County Executive ~~must~~ **may** be designated as being introduced by the President of the County Council **or any other County Council member** at the request of the County Executive.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		
Presiding Officer - Otis	X		

Amendment #4

*Council Member Shreve moved to approve the following change to Chapter 4, Section 4-2 Public and Council Comments. Council Member Fitzwater seconded the motion that **failed** 3-4 with Council Members Otis, Keegan-Ayer, Donald, and Fitzwater opposed.*

(a) Council member comments shall be permitted on each agenda item.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald		X	
District 2 - Chmelik	X		
District 3 - Keegan-Ayer		X	
District 4 - Fitzwater		X	
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		
Presiding Officer - Otis		X	

Amendment #5

Council Member Shreve moved to approve the following change to Chapter 4, Section 4-2 - Public and Council Comments. Council Member Fitzwater seconded the motion.

(b) Public comments shall be at the beginning and end of each agenda and Council member comments shall be at the end of each agenda.

Council Member Keegan-Ayer offered an amendment to the motion. Council Member Donald seconded the amendment that passed 7-0.

(b) Public comments shall be allowed for fifteen minutes at the beginning of each legislative meeting and at the end of each legislative meeting as long as its necessary. Council member comments shall be a the end of the agenda of each legislative meeting.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

The original motion, as amended, passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

Amendment #6

Council Member Shreve moved to approve the following change to Chapter 4, Section 4-2 - Public and Council Comments. Council Member Fitzwater seconded the motion.

- (c) Each Council agenda shall contain a section entitled “New Business” where any Council member may bring up items for future discussion not related to the agenda.**

Council Member Keegan-Ayer offered an amendment to the original motion. Council Member Chmelik seconded the motion that passed 7-0.

- (c) During Council workshops there will be an agenda item entitled “Discussion of New Business Items,” where it will be possible for individual members to bring up items for discussion for possible inclusion on future agendas according to the established Rules of Procedure.**

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

The original motion, as amended, passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

Amendment #7

Council Member Shreve moved to approve the changes to Chapter 4, Section 4-2 - Public and Council Comments. Council Member Donald seconded the motion.

(c) Three Council members can add items to the agenda or workshop.

Council Member Fitzwater offered an amendment to the original motion. Council Member Chmelik seconded the amendment that passed 7-0.

(c) Three Council members can add items to a future workshop agenda.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

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The vote on the original motion as amended was 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

Council Member Chmelik moved to accept the renumbering of Chapter 4, Section 4-2 Public and Council Comments. Council Member Fitzwater seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 - Donald	X		
District 2 - Chmelik	X		
District 3 - Keegan-Ayer	X		
District 4 - Fitzwater	X		
District 5 - Delauter	X		
At-large - Otis			
At-large - Shreve	X		

Adjourn

The meeting adjourned at 5:45 p.m.

Bud Otis, President
County Council